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**Joint Eastern Arun Area Committee  
Highways and Transport Sub-Committee**

**Minutes of the Meeting held at the New Millennium Chamber, Manor House,  
Littlehampton, Thursday 6<sup>th</sup> February 2020**

**Present:**

County Councillors: Dr James Walsh (Chairman, also ADC), Deborah Urquhart (Angmering & Findon & WSCC)

District Councillors: Grant Roberts (ADC)

Parish Councillors: Alison Cooper (Rustington), Geraldine Walker (Kingston), Elizabeth Linton (East Preston), John Oldfield (Angmering), Carol Hatton (Lyminster & Crossbush)

Officers: Juliet Harris (LTC), Emily Jordan (LTC), Caroline Gosford (ADC) David Lambert (WSCC), Mark Martin (WSCC) and Ben Whiffin (WSCC)

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**1. Welcome and Apologies**

The Chairman welcomed all Members of the Sub-Committee to the Meeting.

Apologies were received from Cllr Roger Elkins (East Preston, Ferring & Kingston, also ADC), Chris Blanchard-Cooper (Littlehampton), Dan Montagnani (Lyminster & Crossbush) & Dan Purchase (WSCC)

**2. Minutes of Meeting held on 24<sup>th</sup> October 2019**

The Sub-Committee **AGREED** the Minutes of the Meeting held on 24<sup>th</sup> October 2019 and signed by the Chairman presiding as a correct record.

**3. Littlehampton Town Centre Public Realm Improvements**

Ms Gosford presented details of proposed improvements to the Public Realm in Littlehampton Town Centre. She explained that the current Scheme was part of a phased approach to delivering improvements in the Town Centre area leading from the railway station through the High Street and Beach Road. If future funding bids were successful, later phases could see improvements delivered along Surrey Street and at the War Memorial roundabout. The Scheme aimed to support tourism and economic growth and is funded to a value close to £3.5m through a Coastal Communities Fund grant, a Local Growth Fund grant from Coast to Capital, the Local Economic Partnership, Arun District Council and Littlehampton Town Council.

It was noted that the Scheme included improvements to Clifton Road and East Street but not the Arcade as there were complexities around ownership. The Scheme had been designed based to intuitively link footfall through the town and towards the riverside and seafront.

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There will be new paving, lighting, street furniture and planting with the focus on creating pedestrian priority. Roads will become narrower and traffic slower with changes to the colour and height of road surfaces, making junctions easier to cross for pedestrians. The highways design changes are subject to Road Safety Audits to ensure that it is safe and accessible for everyone, and the design has passed the Stage 1 Audit.

The Scheme would require changes to the existing Traffic Regulation Orders (TRO), and the District Council and its consultants would be working with WSCC to develop a new regime for approval. Changes to the TROs would be brought back to the Sub-Committee for consideration in due course. It was noted that the cost of the Scheme would be closely monitored with the design being reviewed against costs regularly, and “value engineering” undertaken as required to fit the budget.

The Scheme was broadly supported by Traders, and Officers would be working closely with them to manage disruption once the works were underway. Acknowledging the issues surrounding the new surfaces in Bognor Regis, Ms Gosford explained that the surface treatment proposed for Littlehampton Town Centre was not as light and features a variety of colours rather than a single colour. Materials used subtly reflect a maritime theme. She hoped to have samples of the proposed surface available for Members to view at the next meeting.

The timetable for the works had yet to be confirmed but it was envisaged that work would start in Summer 2020 and continue into 2021. In view of the importance of the project, the Sub-Committee agreed that this should be a standing item on the Agenda.

#### **4. North Littlehampton Infrastructure Schemes Update**

##### **(a) Lyminster Bypass**

The Chairman welcomed Mr Martin who had taken over from Sara McKnight as the WSCC Project Manager for the Northern Section of the Lyminster Bypass. Mr Martin proceeded to update Members on the progress with the various sections of the Bypass. It was noted that work on the Fitzalan Link Road and the Southern section of the Lyminster Bypass had commenced in the first week of January. Compulsory Purchase Orders (CPO) relating to land acquisition on the Northern section of the Bypass were expected to be issued in the next few weeks. In order to allow the CPO process to take its course, the anticipated start date would be March 2021. It was envisaged that construction would start in Spring 2021, but this had yet to be confirmed.

Councillor Hatton reported ongoing concerns that the A284 would still be used as a rat run after the Bypass was complete. It was noted that the current highways modelling indicated that the Bypass would deliver relief in terms of the volume of traffic currently using the A284 by providing a more attractive route for traffic. However, an assessment of the need for traffic calming on the A284 could be considered as a future Community Highways Scheme.

##### **(b) Fitzalan Corridor Landscaping and Planting**

LTC sought the support of the Sub-Committee for proposals to develop a landscape and tree planting Scheme at the Southern end of the Fitzalan Link Road. It had been hoped that the developers would work with LTC to take this forward. However, with construction now well underway, LTC was looking to work with WSCC Highways to develop an improved Landscaping Scheme and had set aside funding to support this aspiration.

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This initiative was supported and was viewed as both good for the environment and also as creating an attractive gateway to the Town. It was agreed that the Landscape Officer working on the Fitzalan Corridor be invited to attend the next meeting to explore this further.

## **5. Improvement Schemes Updates- A259 Improvements**

Mr Lambert reported that the Public Enquiry process was complete, and a decision on the CPO was expected in April 2020. The timetable for the planned works would need to be reviewed in the context of the outcome of the CPO process and the construction of the new access arrangements planned for the new Windroos development.

Councillor Urquhart reported ongoing concerns regarding the condition of the stretch of the A259 from the Roundstone Roundabout. It was noted that WSCC Highways were carrying out ongoing repairs of the potholes on this stretch of road and continued to monitor the condition of the surface.

The Chairman thanked Mr Lambert and Mr Martin for their reports.

They left the meeting.

## **6. Littlehampton, Pier Road- Temporary Seasonal Closures/ Pedestrianisation**

LTC were keen to re-examine the options to maximise the benefits of the East Bank works, in particular, the potential to pedestrianize the upper section of Pier Road. The support of the Sub-Committee was therefore sought to take this forward. Mr Whiffin explained that changes to the TRO in this area were more likely to succeed if they were part of a larger Scheme. In this respect, a good first step would be to undertake a survey of local views in the area. The Chairman stated that LTC would look to conduct a survey of residents and businesses in the area with a view to establishing the level of support for such a Scheme.

## **7. Angmering**

### **(a) Manor Retail Park Provision of Bus Service**

Councillor Cooper reported that the Arun Eastern Parishes were exploring the potential for extending the route of the number 12 bus service. Initial discussions between Angmering and East Preston Parish Councils indicated that this could be viable, and it was noted that the Sub-Committee would be kept informed of progress.

### **(b) Windmill Bridge Roundabout and Road Markings**

Mr Whiffin advised that a job had been programmed for white lining and that he had a meeting later that day that would confirm timescales. Since completed, congestion and traffic behaviour in the vicinity also indicated the Highways that signage required refurbishment, and this was noted.

### **(c) Traffic Calming and Heavy Goods Vehicles**

Referring to a discussion at the last meeting on this subject, Councillor Oldfield reported that he had spoken to a consultant about a potential traffic calming Scheme through Angmering

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to control the movement of HGV traffic. The next step was to complete a survey of HGV's in the vicinity. It was noted that any Scheme would require Highways England approval. The Sub-Committee would be kept informed of progress with this work.

## **8. Town /Parish Council Issues – Progress Reports from WSCC Highways**

### **(a) Resurfacing Works**

Mr Whiffin reported that WSCC were currently compiling a list of priorities and the outcome of a BID to government for additional funding was awaited.

### **(b) Replacement Road Markings**

It was reported that WSCC were planning to undertake an inspection which would establish the need for work to replace road markings. It was noted that ADC had provided support for work to replace yellow lines in the District.

### **(c) TRO Requests/progress**

Angmering Way proposal- a number of objections had been registered and it was expected that the Scheme would be revisited. This would delay delivery of a Scheme and an update would be reported to the JEACC Main Committee in March 2020.

Manor Road proposal- It was reported that the Scheme had progressed to the design stage and delivery was scheduled for the next financial year.

It was agreed that a list of the TRO's covering the JEACC area would be circulated to the Sub-Committee, together with details of the scoring regime.

### **(d) Referral from JEACC**

The Sub-Committee had before it details of a written question that had been referred from the Main Committee meeting held on 5<sup>th</sup> November 2019. This related to the veracity of the 2016 Transport Study which had been produced in support of the Arun Local Plan. It was noted that ADC had provided a response which would be reported to the Main Committee in March 2020.

The Chairman also reported having attended a workshop on initial proposals to improve the A259 on the section between Littlehampton and Bognor Regis. A key point of discussion had been the need to consider the impact of agreed and proposed future development on traffic in any future design proposals.

## **9. On Street Parking Issues**

The Sub-Committee had before it a referral from the main Committee regarding issues surrounding on-street parking, particularly in respect of commercial vehicles and camper vans. Members were asked to consider what might be done to control this activity and improve the position for residents experiencing these difficulties. Members were sympathetic to this request and acknowledged that there was legislation in place to control this activity. It was however observed that these were complex and often resulted in the

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displacement of vehicles to other areas. Acknowledging the impact of this activity on residents, the Sub-Committee agreed to keep the matter under review.

## **10. Any Other Urgent Business**

### **(a) A284 Lyminster Road (Lyminster and Crossbush Parish Council)**

Referring to the request by Lyminster Parish Council for additional traffic controls on the A284 Lyminster Road, Councillor Hatton stated that the Parish Council had been advised that the Scheme did not qualify for support at present. She therefore asked that the methodology for scoring highways schemes be circulated. It was also reported that there were issues with vegetation overgrowing pathways on the pavements on the A284. It was agreed that the methodology be circulated and an inspection of the pavements on the A284 would be undertaken.

### **(b) Update on the A27 Arundel Bypass Consultation**

It was noted that Highways England had briefly reopened the consultation process because of updates to some of the data. It was noted that there were no changes to the design of the proposed options. A decision on the preferred option would follow.

### **(c) Devolved Powers to Remove Abandoned Beggars Debris (Rustington Parish Council)**

It was noted that WSCC was working with Arun District Council on preparing a draft agreement.

## **11. Dates of Next Meetings- Confirmed**

Thursday 7<sup>th</sup> May 2020, 10.00am at the Fleming Room, Manor House, Littlehampton.

Thursday 8<sup>th</sup> October 2020, 10.00am at the New Millennium Chamber, Manor House, Littlehampton.